

JOB DESCRIPTION

Job Title:	Powerline Maintainer or Apprentice
Department:	Northern Ontario Wires Inc.
Location	324 Government Rd, Kapuskasing, Ontario
Immediate Supervisor:	Electrical Superintendent
Salary and Benefits:	As per Collective Agreement
Hours of Work:	Regular hours of work are 40 hours per week, Monday to Friday from 7:00 a.m. to 4:30 p.m. Overtime and on-calls are sometime required. 30-minute lunch, 2 x 15-minute breaks. Summer Hours – From May 1 st to October 31 st , the normal work week consists of four (4) ten (10) hour shifts, 40 hours per week, between the hours of 6:00 a.m. to 5:00 p.m., with one 30 minute paid lunch to be taken Monday to Thursday and/or Tuesday to Friday.
Approved by(Signature):	

Job Summary: Will perform a variety of skilled tasks, facility operations and manual functions to maintain primarily the dependability of the distribution system. Duties include performing independently or providing assistance as required or instructed, various specialized tasks in accordance with specific procedures and standard practices.

Special Considerations

Position demands the ability to interact with the public, including but not limited to children, youths and seniors and emergency reporting by/ to public.

Successful candidate is expected to maintain residency within the Town of Kapuskasing or at a location permitting not more than a 30 minute response time (including inclement weather) to NOW facilities in Kapuskasing.

Essential Duties and Responsibilities

1. Perform a variety of duties to ensure a constant delivery of safe and reliable electricity services to the public as per Ontario Energy Board, IESO, NOW, other regulatory bodies and their regulations and practices.
2. Perform a variety of duties to ensure the maintenance, neatness, cleanliness and safety of the electrical distribution facilities and adjacent grounds of NOW.
3. Ensure the safety of individuals, employees, workers on site and security of facilities; evaluate and take appropriate action to correct unusual or default situations.

4. Preparation of daily, monthly, quarterly and yearly reports as required as requested.
5. Handling of after-hour calls from public agencies (on-call rotation).
6. Accurate completion of all required documentation.
7. Keep abreast of new codes, regulations, and maintenance practices and reporting related to operations of facilities and related equipment.
8. Attend meetings as required/ requested – Health and Safety, Staff, Ministry, Municipalities, NOW/CTS.
9. Attend and participate in training sessions as scheduled or as requested for and approved.
10. Be able to work with minimal supervision.
11. Live line work on the distribution system.
12. Installation of hydro/ telephone poles, transformers and telephone equipment.
13. Installation of high voltage wire and cable.
14. Meter reading, meter installation (residential and commercial).
15. Service upgrades for residential and commercial.
16. Operations of specific aerial devices and tools.
17. Streetlight maintenance and installation.

Liability, Safety and Control

- Works in conjunction with employees, supervisors and outside resources / agencies to report, analyze and resolve any potential risks and liabilities of facilities or electricity delivery / reporting for Risk Management purposes.
- Maintain updated department records, statistics, files, etc. for related facilities operations and maintenance as required / requested.

Other

- Shall seek continuous upgrading of qualifications and ongoing training to remain current and competitive in the field.
- All other duties as assigned.

Minimum Qualifications

- ◆ Grade 12 diploma.
- ◆ Certification as a Journeyman Powerline Worker under the EDA Powerline Training Program or equivalent.
- ◆ A valid Ontario Class D license with a Class Z endorsement.
- ◆ Prior training or current possession of safety training (WHMIS, First Aid, CPR) would be an asset.
- ◆ Demonstrated ability to work independently and in a team environment.
- ◆ Personal suitability and satisfactory physical condition.
- ◆ Ability to deal with public, members of Council, administration, co-workers, outside agencies and contractors in a courteous and professional manner.
- ◆ Knowledge of building maintenance, operation and repair practices and procedures.
- ◆ Knowledge of safety standards and precautions (OHSA, EUS, ESA, etc.)
- ◆ Ability to perform heavy manual labour including bending, stooping, reaching and lifting heavy objects.
- ◆ Ability to climb ladders, to work in confined spaces.
- ◆ Knowledge and ability to operate aerial bucket equipment.
- ◆ Physical strength and ability sufficient to meet job requirements for extended periods under occasionally uncomfortable conditions.
- ◆ Confined space training will be considered an asset
- ◆ Bilingualism is an asset.

Necessary Knowledge, Skills and Abilities

- ◆ Good problem solving skills
- ◆ Organizational and time-management skills
- ◆ Ability to work with minimum supervision
- ◆ Ability to work as part of a team
- ◆ Ability to work in adverse weather conditions
- ◆ Knowledge of Microsoft Office program such as Word and Excel an asset

Tools and Equipment Used

- ◆ Bucket trucks
- ◆ Digger truck
- ◆ Other motorized vehicles
- ◆ Wood chipper
- ◆ Chain saws
- ◆ Hand tools
- ◆ Others as assigned

Personal Protective Equipment

- ◆ Work Clothes (Arc Flash)
- ◆ Safety Boots
- ◆ Hard Hat (as required)
- ◆ Rubber gloves (as required)
- ◆ Safety Glasses (as required)
- ◆ Others as assigned

Environmental Factors

- ◆ This position requires outside work in possible temperature extremes (summer / winter).
- ◆ May require walking through heavy snow, on slippery surfaces or uneven terrain.

Physical Demands

Frequency: Constantly – 5 hrs/day +; Frequently – 2-5 hrs/ day; Occasionally – 0-2 hrs/ day

	Const	Freq	Occ	Never	Comments
MOBILITY					
Sitting			X		
Standing	X				
Walking	X				
Lying Down			X		
Running			X		
Bending	X				
Crouching	X				
Kneeling	X				
Crawling			X		
Twisting	X				
Balancing	X				
Throwing		X			
Climbing –arms & legs	X				
Climbing – legs only	X				
Neck – Neutral		X			
Neck – Flexion		X			
Neck – Extension		X			
Neck – Rotation		X			

	Const	Freq	Occ	Never	Comments
STRENGTH					
Lifting – floor to knees		X			
Lifting – knees to waist		X			
Lifting – waist to shoulder		X			
Lifting – over head		X			
Carrying – with handles		X			
Carrying – without handles		X			
Pushing		X			
Pulling		X			
Reach – above shoulder	X				
Reach – shoulder level	X				
Reach – below shoulder	X				
Gripping	X				
Pinching	X				
Foot Action	X				
Hearing – Conversations	X				
Hearing – Other sounds	X				
Vision – Far	X				
Vision – Near	X				
Vision – Colour	X				
Depth Perception	X				
Feeling – Tactile		X			
Reading	X				
Writing	X				
Typing				X	
Speech	X				

	Const	Freq	Occ	Never	Comments
WORK ENVIRONMENT					
Inside Work			X		
Outside Work	X				
Hot Conditions (>25°C)		X			
Cold Conditions (<10°C)		X			
Humidity		X			
Dust			X		
Vapour Fumes			X		
Proximity to moving objects	X				
Noise	X				
Electrical Hazards	X				
Sharp Tools	X				
Operate Machinery/ vehicles	X				
Radiant/ Thermal Energy			X		
Slippery Conditions		X			
Heights	X				
Vibration		X			
Chemical Irritants			X		
Congested Worksite		X			
Lighting – Direct		X			
Lighting – Indirect		X			
Lighting – Adjustable		X			
Lighting – Shadows		X			
Travelling	X				

	Const	Freq	Occ	Never	Comments
PSYCHOLOGICAL					
Work as a Team	X				
Work Alone			X		
Interact with Public	X				
Work to a Deadline	X				
Decision Making	X				
Judgement	X				
Attention to detail	X				
Irregular / Extended hours	X				
Opportunity for task rotation				X	

Disclaimer:

This job description indicates the general notice and level of work expected. It is not designed to cover or contain a comprehensive listing of activities, responsibilities or duties required by the incumbent. Incumbents may be asked to perform other duties as required.

Because of the changing nature of work and the work to be done, the job description can be changed or altered by the Company, as required.